FEDERAL URDU UNIVERSITY OF ARTS SCIENCE & TECHNOLOGY SUHARWARDY ROAD, NEAR ZERO POINT G-7/1, ISLAMABAD

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No._____ Date: _____

M/s _____

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Subject: **Tender Document For Purchase of Furniture Items**

You are invited to submit a sealed bid, valid for the period of Six (06) months, for the tender of Furniture items on prescribed tender documents as per following term and condtions:-

1. Bid must be submit to the University alongwith bid security @ 2.5% of the total bid cost.
2. Tender document is available on University website free of cost and may be obtained from Purchase & Store Section of the University against pay order of Rs. 1000/-.
3. Tender Document shall be received on or before 22-02-2016 till 11.00 am and will be opened on the same day at 11.30 am in meeting room, at 5th floor of the University.
4. Tender received after due date and time will not be entertained.
5. Amendments/alternations/cutting etc, in the tender, if any must be signed in full by the person who has signed the tender.Change or revisions in rate after opeing of the tender will not be allowed.
6. Tender must be in sealed envelop. It must be written on the envelop in bold letter, " Tender for the Purchase of Furniture Items for this University".
7. The University reserves the right to increase or decrease the number/ quantity of items at any stage.

8. Bid security @ 2.5% of the total value of the bid will be return to the bidders after opening of tender.
9. Performance gurantee @ 10% of the total cost of the sucecessful bidder will be retained by the University for warranty period
10. Income Tax will be deducted from the bill as per Govt rule.
11. The General Sales Tax. Registration Number issued by the Sales Tax Department must be quoted in the bid, otherwise tender will not be considered. Price quoted must clrearly show whether it is inclusive of General Sales Tax.
12. Tender without required bid security or lesser amount will be rejected.
13. The University may reject the bids or proposal at any time prior to the acceptance of bid or proposal.
14. Quality of Equipment as per specification mentioned in the tender document is the crateria of the tender.

Purchase Officer

S. No	Items	Qty	Rates With GST
01	Computer Chairs with arms	60	
02	Computer Table 3' x 2' wooden	50	
03	Lab Chair (Computer Chairs without Arms	150	
05	Bracket Fans Pak Fans 18" with original Copper	50	
06	Steel Cabinet (18 Gage) 4 Draws with Lock	10	
07	Steel Almirah (18 Gage) 6' x 4', 4 shelf double door	10	
08	Visitor Chairs Wooden with cushion	50	
09	Office Table 5x4	10	
10	Office Table 4x2	20	
11	Class Room Chairs Boss As per University Sample	1000	